	BRIEFING PAPER	

1.	**Date:**	**21.2.19**
2.	**Title:**	**CYPS – LL and the Reg 24 pathway**
3.	**Directorate:**	**CYPS**

1.   Background

1.1   This report is intended to provide some update around the actions identified as part of previous Internal Audit of the Reg 24 process and current electronic case management System Liquid Logic.

2.   Key Issues

2.1   The current Liquid Logic electronic case management system has been in place since October 2016. Following going live there has been a number of additional pieces of practice that we have sought to embed into the base model. This included the Reg 24 pathway in relation to relative and connected persons who are assessed as foster carers.

2.2   Work has been completed by the IT Systems team and the lead CYPS Practitioners around the forms to support putting these into live testing in April 2018. Once these were progressed it was clear there was an issue with the LL pathway that would not support this progressing. We attempted a fix and attempts were made again in May 2018. What became apparent however was this was a wider system issue that we need to raise with the Liquid Logic provider and this happened in April and then May 2018.

2.3   Following discussion with the Liquid Logic provider it was clear that a wider system fix was needed and this would be delivered by the system Upgrade to version 14.

2.4   Version 14 of Liquid Logic progressed in November 2018. Following this upgrade we are able to use part of the Reg 24 pathway the Kinship pathway and log all key decision making. This allows us visibility of the key decisions and timeliness. The next step is to develop subsequent performance reporting

2.5.   A number of the forms developed which are more narrative based still need to be completed as word document, so we do have more of a dual system. These forms are associated as a word document to LL so are all visible. We have continued to pursue making these forms live in the system but when tested these forms created further errors in the pathway so we have not gone live with these and we are in further discussion with Liquid Logic to address these errors.

2.6   Through discussion with the lead worker in fostering we have revisited the position around training for the workforce, which has also been delayed by the Liquid logic changes. This training will be planned and take place over the next 2 months.

3. **Key actions and relevant timelines**

3.1 The current Kinship pathway is now live and parts of this are being used. Ensuring the forms can be live in the system is an ongoing piece of work, for which we do not have a current timescale; given this is a wider issue that we have raised as an urgent job with Liquid Logic. Oversight of this will continue for the CYPS systems user group.

3.2 The training of Practitioners is to be progressed over the next 2 months to ensure the use of the pathway is consistent, with reporting to be developed to increase visibility and compliance.

4. **Name and contact details**

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